



**CHAMBER OF COMMERCE**  
WASHINGTON COUNTY



# **NEW BUSINESS REMINDERS**



**Washington County Chamber  
of Commerce**

**603 S. Harris Street  
478-552-3288**

## **RESEARCH**

- Have a conversation with a CPA.
- Decide what type of business structure is appropriate, LLC, Inc, etc.
- Create a Business Plan including a budget.

## **GEORGIA SOS**

- Create an account with the SOS and register the business.
- Tip: lookup the potential name and make sure it isn't already taken & go ahead and do a name reservation.

## **IRS**

- If necessary register for an FEIN number.
- If necessary register for a State Tax ID.

## **OTHER TO DO'S**

- Start a Bank Account
- Decide on how Payroll will be handled, w-2 or 1099 employees.
- Drugs Don't Work - Apply at Chamber for 7.5% work comp discount.
- Insurance: Work Comp, General Liability, Health & Disability etc.
- Create an email, Facebook and website.
- Have a W-9 on file.
- If business is within a city limit contact city hall for business license.

# HELPFUL WEBSITES

**State of Georgia Business Guide:**

[https://sos.ga.gov/index.php/corporations/first\\_stop\\_business\\_guide](https://sos.ga.gov/index.php/corporations/first_stop_business_guide)

**Reserve Business Name:**

<https://georgia.gov/reserve-business-name-georgia-secretary-state>

**Georgia Secretary of State:**

<https://ecorp.sos.ga.gov/>

**FEIN Number:**

<https://www.irs.gov/businesses/small-businesses-self-employed/apply-for-an-employer-identification-number-online>

**GA State Tax ID:**

<https://dor.georgia.gov/tax-registration>

**City of Sandersville Business License:**

<https://www.sandersvillega.org/business-licensing.cfm>



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